

# Call for Papers

The 44th Conference of the Intercultural Education Society of Japan (IESJ)

The 44th IESJ Conference will be held on **June 10 and 11, 2023**, at Tokyo Metropolitan University\*. There is no specific theme for the conference. We welcome applicants who are willing to disseminate their research findings in English in the field of intercultural education. [We are also pleased to announce a new initiative for postgraduate students, whereby they can sign up to receive feedback on their individual paper presentations. This is aimed at supporting their research endeavours to present papers at international conferences. For details, see \(A\) Individual Paper Presentations below.](#)

- **Deadline for Application and Application Fee\*\*:** February 15, 2023
- **Deadline for Abstract Submission:** A 2-page abstract due March 31, 2023

\*As of December 25, 2022, the conference is scheduled to be held on site. This is subject to change depending on the circumstances of COVID-19.

\*\*As for the way of payment, please refer to the following website:

<https://www.intercultural.jp/iesj2023/outline.html>

## 【Eligibility for Presentations】

Presenters must be a member of the Intercultural Education Society of Japan (IESJ) at the time of application. However, in order to facilitate presentations of international collaborative research by members, non-members are admitted as co-presenters only for Group Presentations and Case/Panel Presentations. Only co-presenters based outside Japan are allowed to present their work online.

All presenters must refer to the “Code of Ethics for the Intercultural Education Society of Japan” (see below) and abide by it.

## 【Types of Presentations】

### (A) Individual Paper Presentations

There are two types of individual presentations: 1) Individual paper presentations of individual research, and 2) individual paper presentations of joint research. The total length of presentation is 30 minutes (20-minute presentation and 10-minute Q&A). Details are as follows:

- 1) Individual paper presentations of individual research are based on studies conducted by one person.

Please note that:

- Presenters who give an individual paper presentation of individual research are eligible for **Outstanding Presentation Award**. For details, see the section on Outstanding Presentation Award in this document.
- Postgraduate students are invited to receive feedback from the IESJ Global Engagement Committee on the structure, content and delivery of their presentations to prepare for future presentations at international conferences. Oral feedback will be provided on an individual basis during the conference or by appointment after the conference. If you wish to take advantage of this opportunity, please indicate your intention in the application form.

2) Individual paper presentations of joint research are given by one person on studies conducted with co-researcher(s). Only one presenter's name will be indicated in the presenter's section under the title of the abstract. However, the name of the co-researcher(s) may be included as a "Note" at the end of the abstract. Please obtain prior permission from the co-researcher(s) on your presentation and clearly indicate that the presentation is based on joint research in the "Note" at the end of the abstract.

- Application form for Individual Paper Presentations: <https://forms.gle/kATLqceeiPieKo458>

### **(B) Group Presentations**

Two or more presenters will give a presentation. IESJ Members can register for one group presentation only. The total length of presentation is 60 minutes (40-minute presentation and 20-minute Q&A).

- Application form for Group Presentations: <https://forms.gle/EELRL1wNmN4pqMu29>

### **(C) Case/Panel Presentations**

Case/Panel Presentations provide time for discussion based on a detailed case presentation or collaborative group research. The total length of presentation is 90 minutes, with a maximum of 50 minutes for the presentation and 40 minutes for discussion. Please provide the name, affiliation, and contact information of the moderator when applying.

- Application form for Case/Panel Presentations: <https://forms.gle/h44G3fVzLCZvSLq19>

### **(D) Poster Presentations**

Presenters will display their posters in the space provided. They will also have time to explain and answer questions. The format of the poster will be announced to those who wish to present after their applications have been accepted.

- Application form for Poster Presentations: <https://forms.gle/kuj5ggjZ6xBJsMHU8>

**【Inquiries】**

Please send any inquiries to the Conference Organising Committee Chair (Ikuko Okamura, Tokyo Metropolitan University) at: [iokamura@tmu.ac.jp](mailto:iokamura@tmu.ac.jp).

**【Further Information Provided in the Following Pages】**

1. Code of Ethics for the Intercultural Education Society of Japan
2. Outstanding Presentation Award
3. Subsidy Programme for Student Members Presenting at the Conference

## **Code of Ethics for the Intercultural Education Society of Japan**

The Intercultural Education Society of Japan (IESJ) is expected to address various educational issues arising from diverse intercultural contact as subjects for study and to contribute to society by promoting research on the issues. Therefore, in order to conform to these expectations, each member of the IESJ (hereinafter referred to as “Member”) shall be aware of various changes in social conditions and develop their own specialised skills with a sense of responsibility for their own conduct. In addition, the IESJ is required to respect fundamental human rights, to fulfil its social responsibilities as an academic society, and to enhance the adequacy and fairness of research conducted by Members. To implement the foregoing, the IESJ hereby establishes the following Code of Ethics.

This Code is a code of ethics that each Member should endeavour to comply with. When conducting research activities, educational activities, and practicing activities of intercultural education, each Member is required to contribute to supporting the sound development of subjects of such activities and to the development of education research with self-awareness as a Member and a sense of responsibility.

In consideration of the foregoing, the IESJ hereby establishes the Code of Ethics as follows.

### **1. Respect for Fundamental Human Rights**

A Member shall respect the fundamental human rights and human dignity of each and every person and shall endeavour not to infringe on the rights of subjects of research and any organisation/group or individual involved in relevant activities.

### **2. Responsibilities That Come with Conducting Research**

A Member shall, in conducting research, have a willingness to contribute to the development of intercultural education. A Member shall always have a respectful attitude toward subjects of research and shall endeavour to interpret facts unbiasedly and fairly, and to provide factual proof. In addition, a Member shall have responsibility for research results. A Member shall, in spending public research funding (including research funding provided by research institutions or academic societies and research funding provided as Grants-in-Aid for Scientific Research), properly manage the funding and endeavour to prevent unfair acts.

### **3. Responsibilities That Come with Releasing Research Results**

A Member shall, in releasing research results, note the following matters, comply with ethics regulations established by research institutions or other organisations to which the Member belongs and be aware of their social responsibility as a researcher.

- (1) A Member shall not commit acts that would infringe upon the privacy of subjects of research or other related persons, or violate social norms.
- (2) A Member shall not plagiarise or steal research results, falsify or fabricate data, or commit acts that would infringe copyrights.
- (3) A Member shall not submit a duplicate submission.
- (4) In cases of collaborative research, a Member shall obtain consent from co-researchers and give due consideration to co-researchers' rights and responsibilities.

#### **4. Accountability to Informants/Subjects of Research and Respect for Their Human Rights**

A Member shall be accountable to informants/subjects of research for purposes and methods of research, and for releasing research results. A Member shall also respect the human rights of informants/subjects of research and take care to maintain confidentiality of information, including their personal information, and shall not defame them or inflict physical or psychological distress on them.

#### **5. Confidentiality and Information Management**

A Member shall stringently and appropriately manage information obtained in connection with research activities, educational activities, etc. and shall not use such information for other purposes by going beyond the bounds of social norms. In addition, with respect to information related to privacy, a Member shall comply with relevant legal norms.

Established on December 10, 2016.

## **Outstanding Presentation Award**

The Intercultural Education Society of Japan (IESJ) offers the Outstanding Presentation Award with the aim of encouraging its junior members to present their research and improve their presentations on intercultural education. This award is given to the most outstanding contribution among individual paper presentations of individual research at every annual conference.

As stated in the Eligibility section of the Regulations on the Outstanding Presentation Award, *presenters who meet one of the eligibility criteria must claim their eligibility and intentions to be considered for the award.* Eligible presenters must indicate whether they would like to be considered for the award in the Individual Paper Presentation Application Form when registering for the conference.

For more information on the selection procedure for this award, please refer to the Procedures for Selecting the Recipients of the Outstanding Presentation Award.

We look forward to receiving applications from eligible presenters.

The IESJ Secretariat Office

## **Regulations on the Outstanding Presentation Award**

### **1. Name of the Award**

The award is named as the Outstanding Presentation Award of the Intercultural Education Society of Japan (IESJ).

### **2. Aim**

The aim of this award is to encourage junior researchers to present their research and to improve the content of their research.

### **3. Number of awardees**

The number of awardees is limited.

### **4. Eligibility**

Conference participants who meet one of the eligibility criteria\* and give individual paper presentations of individual research are eligible for this award.

### **5. Selection procedure**

The Evaluation Committee for the Outstanding Presentation Award will be established. After selection by this committee, final decisions are made with the approval of the Board of Directors.

### **6. Evaluation Committee**

The Evaluation Committee for the award consists of the IESJ directors (including the Chair of the Research Committee), appointed by the Chair of the Research Committee. The duration of the mandate is one year. This committee selects the winners of the Outstanding Presentation Award in accordance with the selection method and consults with the Board of Directors.

### **7. Announcement of the results and prizes**

The decision made by the Board of Directors will be announced on the conference website. The award will be presented at the conference, and additional prizes will be awarded.

8. These rules shall be adopted by the Executive Board in accordance with Article 9 of the Constitution.

9. The above regulations entered into force on 7 December 2013.

### **\*Eligibility**

A presenter is eligible for the Outstanding Presentation Award if they meet one of the following criteria at the time of application:

- The presenter is currently enrolled in a master's or doctoral programme.
- The presenter has completed a master's programme within 10 years from the date of the conference. (If they have completed more than one master's programme, the last degree conferred will be considered.)
- The presenter has completed a bachelor's programme within 12 years from the date of the conference in case they have not earned a postgraduate degree.

The period after the completion of the study programme is counted from the last day of the month in which the presenter completed the programme. For example, if they completed a master's programme in March, the date of completion would be 31 March and they would be eligible to apply for the award until 31 March 10 years later.

The presenter must declare their intention to apply for an award when submitting the application for an individual paper presentation.



## **Procedures for Selecting the Recipients of the Outstanding Presentation Award**

### 1. Selection procedure

- (1) Prior to the conference, the Research Committee shall appoint two evaluators for each paper presentation. The evaluators must be members of the Intercultural Education Society of Japan (IESJ). Their appointment is based on a request from the Chair of the Research Committee and the agreement of the respective evaluators.
- (2) Prior to the conference, the Research Committee shall inform the evaluators of the presenter, the title of the presentation to be evaluated and the method of evaluation.
- (3) On the day of the conference, the evaluator shall carry out the evaluation on the basis of the evaluation criteria, using the prescribed evaluation form. The results of the evaluation shall be submitted to the Research Committee after the conference.
- (4) After the conference, the Research Committee shall establish the Evaluation Committee for the Outstanding Presentation Award (hereafter ‘the Evaluation Committee’). The composition of the Evaluation Committee shall be in accordance with Article 6 of the Regulations for the Outstanding Presentation Award of the IESJ.
- (5) The Evaluation Committee shall hold an assessment meeting to select the winner of the award. The results of the meeting shall be reported to the Research Committee.
- (6) The Research Committee shall submit the results of the Evaluation Committee’s meeting to the Board of Directors for approval.

### 2. Evaluation and eligibility criteria

- (1) The evaluator and the Evaluation Committee shall assess the individual paper presentations based on the following three criteria:
  - Whether the viewpoint, methods and findings or practices of the research are original;
  - Whether the research/practice is promising and has potential for future development; and
  - Whether the presentation is expected to contribute to the research and practice of intercultural education.
- (2) The following three aspects shall be assessed:
  - Presentation at the conference
  - Abstract of the presentation as published in the conference proceedings
  - Hand-outs of the presentation

## **Subsidy Programme for Student Members Presenting at the Conference**

The Intercultural Education Society of Japan (IESJ) offers a conference fee waiver (refund) for student presenters who meet all of the following conditions.

### Eligibility:

- Applicants must be student members enrolled in a master's or doctoral programme who do not hold a full-time position at the time of the conference presentation. (Tenured faculty and specially appointed faculty are considered full-timers and are therefore ineligible.)
- Applicants must give individual paper presentations. Joint presentations will not be considered.
- Student members who receive a research grant from their institution are not able to apply for the programme.

### Application:

- Applicants must indicate that they are applying for the Incentive Programme for Student Members when applying for a presentation.
- Applicants must pay the registration fee of 3,000 yen when they register for the conference presentation.
- After the conference registration is completed, the Conference Secretariat will notify the applicants regarding their eligibility for the programme.

### Fee waiver (refund):

The paid registration fee will be refunded by the IESJ Secretariat. The approved applicants must report to the Secretariat Waiting Room during the conference.

### Note:

This programme is conducted on a self-registration basis. Applicants' failure to register in the programme at the time of application for the presentation will result in their ineligibility for the conference fee waiver. Reimbursements will be made in accordance with the above procedure. If successful applicants do not report their application to the programme at the Secretariat Waiting Room, they will not receive a refund at a later date.

The IESJ Secretariat Office